

# Primarily Rock – Rockband Academy

## Memorandum of Understanding (MoU)

Between:

**Kalbar State School ("the School")**

and

**Participating Students & Parents/Guardians**

### 1. Purpose

This Memorandum of Understanding (MoU) establishes the terms and conditions under which students may participate in Kalbar State School's **Primarily Rock - Rockband Academy**, an extra-curricular music program designed to develop students' ensemble performance skills through small-group lessons.

### 2. Program Overview

- The **Primarily Rock - Rockband Academy** offers weekly 30-minute group lessons (2-3 students per session).
- Students will develop instrumental, vocal, and performance skills under the guidance of experienced music educators.
- Lessons will occur within school hours.
- Students may be withdrawn from other curriculum areas for lessons; however, every effort will be made to rotate lesson times to minimize the impact on any one subject across consecutive weeks.

### 3. Eligibility & Application

- Open to students from **Year 2** and above.
- Participation is subject to an **Expression of Interest (EOI)** application, with potential auditions or skill assessments as required.
- The school will allocate lesson times based on availability and instrument groups.
- Students must maintain high standards of **attendance** (above 90%), **commitment** to practise and community performances and **behaviour** to remain eligible for participation.
- A waitlist will be developed as needed. Students placed on the waitlist will be offered a position in the program when their preferred instrument becomes available. Offers will be made based on the length of time each student has been on the waitlist, with priority given accordingly.

### 4. Financial Commitment

- The program operates on a **fee-for-service model**.
- The cost of participation is **\$200 per term** per student, payable to the school.
- Payments will be invoiced on a term-by-term basis.
- Fees are payable in full, regardless of student attendance.
- Frequent non-attendance without valid justification may result in a review of the student's eligibility to continue in the program.

# Primarily Rock – Rockband Academy

## 5. Roles & Responsibilities

### The School:

- Provide qualified music educators and necessary resources.
- Ensure a structured and supportive learning environment.
- Communicate lesson schedules and updates to parents/guardians.

### Students & Parents/Guardians:

- Commit to regular attendance and active participation.
- Ensure instruments (if required) are maintained and brought to lessons.
- Support at-home practice and preparation for performances.
- Adhere to payment schedules and notify the school of any changes.

## 6. Code of Conduct & Expectations

- **Behaviour Expectations:** Students must demonstrate respectful behaviour towards teachers and peers. Disruptive or inappropriate behaviour may lead to a review of the student's participation in the program.
- **Attendance:** Students must maintain a 90% attendance rate. Excessive absences may result in a review of their eligibility to continue in the program.
- **Equipment Use:** Students must comply with school policies and safety regulations regarding equipment use.
- **Commitment:** Students are expected to practice outside of formal lesson time and participate in community performances.
- **Exit Process:** If a student's behaviour does not meet expectations, fees are unpaid by the due date, or attendance falls below 90%, the school will initiate contact with parents/guardians in writing to schedule a meeting. Failure to respond within 2 business days will result in the child's participation being ceased. A final written warning will be issued if concerns remain unresolved, after which the child will be exited from the program.
- **Transportation and Supervision:** Parents/guardians are responsible for arranging transportation to and from community performances. Additionally, parents/guardians must ensure that their child is supervised during the performance, as the school will not provide supervision during these events.

## 7. Parent/Guardian Acknowledgement

By signing below, I acknowledge that I have read, understood, and agree to adhere to the terms and conditions outlined in this Memorandum of Understanding. I accept the program's requirements regarding payment, behaviour, attendance, and commitment. I also understand the consequences for non-compliance as outlined.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please note:** This MoU should be signed and returned to the administration team to confirm your child's participation in the **Primarily Rock - Rockband Academy**.

# Primarily Rock – Rockband Academy

## Program Requirements and Expectations

**Q: What is the cost of the program?**

A: The program operates on a fee-for-service basis, costing \$200 per term. Payments are due by Monday of Week 10 in the term prior. Payment plans are available by prior arrangement. Please note, non-payment may result in withdrawal from the Academy.

**Q: What are the behavior expectations for students?**

A: Students are expected to follow the Student Code of Conduct. Behavioural concerns may result in suspension or removal from the program.

**Q: What is expected of students in terms of commitment?**

A: Students are required to practise in their own time, in addition to the formal lesson time. They must also be available for community performances that occur outside of regular school hours. Parents are responsible for arranging transportation and supervising their child during these performances.

**Q: What is the attendance policy?**

A: Students must maintain a 90% attendance rate. Excessive absences may lead to a review of their participation in the program.

**Q: How are students selected for the program?**

A: Students are placed in groups based on experience, instrument choice, and availability. If spots are full, students will be placed on a waitlist.

**Q: What happens if my child is placed on a waitlist?**

A: Students placed on the waitlist will be offered a position in the program when their preferred instrument becomes available. Offers will be made based on the length of time each student has been on the waitlist, with priority given accordingly.

**Q: How can my child exit the program?**

A: Parents can choose to exit the program at any time by contacting the principal and administration team in writing. Fees will be forfeited in this case. If a student's behaviour does not meet expectations, if fees remain unpaid, if attendance falls below 90%, or if students miss multiple community performances, the parent will be contacted in writing to schedule a meeting. Failure to respond within 2 business days will result in the child's participation being ceased. A final written warning will be issued if concerns remain unresolved, after which the child will be exited from the program.

**Parent/Guardian Acknowledgement:**

By signing below, I acknowledge and understand the program requirements, including payment, behaviour, commitment, attendance, and selection policies. I agree to adhere to these terms and understand the consequences outlined for non-compliance.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_